

MATCH Ideas

College of Education, Illinois State University

ISU Employee:

- Deans, Chairs with specific functions related to their area of expertise that benefits the grant.
 - Include in Cayuse for chair approval so a separate letter is not needed
 - Always convert to estimated FTE, not hours
 - Associate Dean could count as a match IF there are specific duties outside of current administrative duties. i.e. give professional development
 - Build in salary increases that are expected
- Support staff can NOT be counted as match
- Partial matches are possible
- ISU employee time for attending meetings, taking bus trips
- Faculty or staff presentation match should include prep time hours, post evaluations, and actual presentation time.
- University supervisor
- Planning time for meetings and other events/presentations.
- Provide the PD for implementation of new technology purchase for PK-12 schools

PK-12:

- MOU with the school district should explain their estimated contributions.
- Time is often undervalued
- Create a handout of potential match ideas
- Space issues are hard to document UNLESS they charge a similar usage fee and can show it is NOT federally funded.
- School commitment needs to be guaranteed on the front end.
 - College needs to determine comfort level of the risk factor
- Partial matches are possible.
- Teacher work could be an in-kind contribution.
 - With a small stipend, identify the fair market value, and use the difference as the match.
- Establish focus groups of teachers throughout the project and use their time as part of the match.
- Teacher time for attending workshops, assisting with clinicals as a cooperating teacher (CT)
- Administrator time
- School commitment should be guaranteed on the front end and included in letter, then submitted via Cayuse

Community Partner:

- Should have a letter for general match commitments including the dollar amount where possible.

- 3-5 year trend can help with these projections
- College needs to determine the risk factor
- Partial matches are possible.
- Host families receive stipend but they are not compensated for full cost.
 - RSP will identify the best way to use a partial match here
 - Rent, food, transportation, utilities, attending events
 - Community partners might be able to assist this
- Subcontract should show what is cost and what is match
- Facilities (with appropriate documentation of what is typically charged)

Private Corporation/Business Philanthropy:

- There should be no chance it is federal money
- Technology solutions for schools or partners
 - Identify options by speaking with school districts regarding their needs
 - speak with vendors at conferences.
 - Example: Hhotspots for CPS school could be provided for free
- Restaurant donations for gifts or part of food for events. Difference of actual cost and discounted cost.

Student Participants

- Mileage for students to get to and from event (i.e., STEP UP for NCUE)

Presentations:

- Have a general rule of thumb for presentations. For every hour of presentation, include 6-8 hours of prep time and evaluation time in addition to actual presentation time and travel time.
- If providing a stipend and stipend is less than prep time

Recommendations to PI:

- PI should provide sample letters for schools, community partners or corporate partners to facilitate the match commitment letter and make sure everything is included.
- When a match cannot be documented in advance, 3-5 years of trend data can assist with future projections to match for the grant proposal.